

NOTICE OF MEETING GOVERNANCE ADVISORY COMMITTEE

DOCUMENTS DEP

SOUTHEAST COMMUNITY FACILITY COMMISSION Wednesday, October 26, 2011 -12:00, Noon 1800 Oakdale Avenue, Ste. B, Conference Room San Francisco. California 94124

SAN FRANCISCO PUBLIC LIBRARY

Requests for public comment may also be heard after Committee discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given "first come first serve" priority and speakers may be limited to three minutes.

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Announcement

The Sunshine Ordinance prohibits the use of electronic sound producing devices at/during public meetings. Place be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

- 4) Topics for Discussion and Possible Action
- a) The Southeast Community Facility Commission's mission to advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunities, health, safety and welfare of residents in the Southeast sector of the City.
- b) To review the current ordinance, understand the history and to identify needed changes in the ordinance for incorporation into a plan for submittal to the full Southeast Community Facility Commission for approval and action.
- 5) Public Comment

Members of the public may address the Commission on matters under the jurisdiction of the Commission that is not on today's agenda.

6) Adjournment

This agenda and all minutes can be viewed at http://www.sfgov/sefacility. Agenda, minutes and attachments are also available at the Commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124, Phone (415) 821-1534.

Disability Access

To obtain a diability-related modification or accommodation, including auxiliary aides or services to participate in the meeting, please contact Commission Secretary, Carl Vaughn at (415) 821-1534 and/or cvaughn@sfwater.org at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:900 pm the previous Friday.

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN ASSIGNED PARKING SPACES.

For More Information Please Contact The Commission Office At (415) 821-1534.

Governance Committee Members

Commissioner Willie Kennedy, Chair Commissioner Brigett, R. Leblant, Co-Chair Community Members, Alma Robinson Esq., Kitty Morgan Ariemans, Dr. Harrison Parker and Greg Dovey

Staffi

Loye Moses, Executive Director, SECFC Departy City Attorney John Roddy Esq Francis Starr, Sr. Management Assistant Carla Vagelin, Commission Secretary

NOTICE OF MEETING GOVERNANCE ADVISORY COMMITTEE

SOUTHEAST COMMUNITY FACILITY COMMISSION Wednesday, November 9, 2011 - 9:00 am to 10:00 am 1800 Oakdale Avenue, Alex Pitcher Community Room San Francisco, California 94124

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AGENDA

- 1) Call to Order
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4) Proposed Action: Be it resolved the revised statement of purpose (below) of the SECF Governance Committee Meeting from the Wednesday, October 26, 2011 and minutes be approved as submitted.

The Southeast Community Facility Commission's mission to advocate and encourage the promotion of education, training and special service for the improvement of health, safety, welfare and entrepreneurial business opportunities for residents of the Southeast sector of the City of San Francisco

- 5) Topics for Discussion and Possible Action
 - a) To review the current ordinance, understand the history and to identify needed changes in the ordinance for incorporation into a plan for submittal to the full Southeast Community Facility Commission for approval and action.
 - b) Review all materials submitted to the Executive Director for possible incorporation into Ms. Jackson's Memorandum (attachment b) as submitted to the Committee on Wednesday, October 26, 2011.
 - c) Distribute full report and recommendations of Citizens Advisory Group for discussion and possible action at a latter date.
 - d) Division of labor for moving forward.
 - e) Set date, time and location for next meeting.
- 6) Announcements (Discussion Only) 7) Chairperson's Report

Commissioner Willie B. Kennedy (Discussion)

8) Director's Report (Discussion)

9) New Business Requests for Future Agenda Items. (Discussion & Possible Action)

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(This item is to allow Committee Members & staff to suggest/ introduce agenda items for future consideration)

10) Public Comment

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11) Adjournment

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Governance Committee Members: Commissioner Willie Kennedy, Chair Commissioner Brigette R. Leblane, Co-Chair Community Members: Alma Robinson Esq., Kitty Morgan Alternates. Dr. Harrison Parker and Greg Doxey

Staff:

Toye Moses, Executive Director, SECFC Deputy City Attorney John Roddy, Esq. Francis Starr, Sr. Management Assistant Carla Vaughn. Commission Secretary Renata Leschinger, Clerk Typist (as-needed)

Edwin M. Lee, Mayor-16-11Pol:45 Revo



Karen Chung Commissioner Theo Ellington Commissioner Brigette R. LeBlanc Commissioner Al Norman Commissioner

Willie B. Kennedy

Armina Brown Commissioner

President
Bobbrie Brown
Vice-President

21/11

NOTICE OF MEETING
GOVERNANCE Ad-Hoc COMMITTEE
SOUTHEAST COMMUNITY FACILITY COMMISSION
Monday, November 21, 2011 - 4:09 pm to 5:00 pm
1800 Oakdale Avenue, Alex Pitcher Community Room
San Francisco, California 941, California

Requests for public comment may also be heard after Committee discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given "first come first serve" priority and speakers may be limited to three minutes.

AGENDA

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The Southeast Community Facility Commission's mission to advocate and encourage the promotion of education, praining and special service for the improvement of health, safety, welfare and entrepreneurial business opportunities for residents of the Southeast sector of the City of San Francisco.

- 5) Topics for Discussion and Possible Action
- a) Review and approval of the SECFC Community Advisory Group's resolution final report from July 15, 2004, with possible new addendums for submittal to the full Southeast Community Facility
- b) Division of labor for moving forward.
- c) Set deadlines for significant actions
 d) Set date, time and location for next meeting.
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- 6) Announcements (Discussion Only)
- 7) Chairperson's Report

Commissioner Willie B. Kennedy (Discussion)

- 8) Director's Report (Discussion)
- 9) New Business Requests for Future Agenda Items. (Discussion & Possible Action)

(This item is to allow Committee Members & staff to suggest/ introduce agenda items for future consideration)

10) Public Comment

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11) Adjournment

1800 OAKDALE AVE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627 www.sfgov.org/sefacility

Edwin M. Lee, Mayor



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Governance Committee Members

Commissioner Willie Kennedy, Chair Commissioner Brigette R. Leblanc, Co-Chair Community Members: Alma Robinson Esq., Kitty Morgan Alternates I Dr. Harrison Parker and Greg Doxey

Staff:

Toye Moses, Executive Director, SECFC Deputy City Attorney John Roddy, Esq. Francis Starr, Sr. Management Assistant Carla Vaughn, Commission Secretary Renata Leschinger, Clerk Typist

Edwin M. Lee, Mayor



Armina Brown
Commissioner
Karen Chung
Commissioner
Theo Ellington
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

Willie B. Kennedy

President
Bobbrie Brown
Vice-President

NOTICE OF MEETING
GOVERNANCE Ad-Hoc COMMITTEE
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, December 7, 2011 - 4:00 pm
1800 Oakdale Avenue, Ste. B, Conference Room
San Francisco, California 9412-18

Requests for public comment may also be heard after Committee discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given "first come first serve" priority and speakers may be limited to three minutes.

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Announcement

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4) Proposed Action: Be it resolved the revised statement of purpose (below) of the SECF Governance Committee Meeting from the Monday, November 21, 2011 and minutes be approved as submitted.

The Southeast Community Facility Commission's mission to advocate and encourage the promotion of education, training and special service for the improvement of health, safety, welfare and entrepreneurial business opportunities for residents of the Southeast sector of the City of San Francisco.

- 5) Topics for Discussion and Possible Action
 - a) Review and approve the SECFC Community Advisory Group's resolution final report from July 15, 2004, with new addendums and revisions as drafted by Commission's staff for submittal to the full Southeast Community Facility Commission, Possible Action)

b) Division of labor for moving forward.
 c) Set deadlines for significant actions

- i) GAC agrees on final draft Administrative Code Chapter 54 revised
- ii) Submission for review and possible edit by SECFC
- iii) Submission to Deputy City Attorney for review and possible edit
- iv) GAC prepares formal submission packet to SECFC
- v) SECFC reviews and adopts formal submission packet for submission
- vi) SECFC submits formal packet to District 10 Supervisor, Malia Cohen
- vii) District 10 Supervisor, Malia Cohen presents to S.F. Board of Supervisors
- d) Set date, time and location for next meeting.

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6) Announcements (Discussion Only)

7) Public Comment

SAN FRANCISCO PUBLIC LIBRARY

 $\label{lem:matters} \mbox{Members of the public may address the Committee on matters under the jurisdiction of the Committee that is not on today's agenda. \\$

8) Adjournment

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1800 OAKDALE AVE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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Edwin M. Lee, Mayor



Disability Access

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Governance Committee Members:

Commissioner Willie Kennedy, Chair Commissioner Brigette R. Leblanc, Co-Chair Community Members: Alma Robinson Esq., Kitty Morgan Alternates: Dr. Harrison Parker and Greg Doxey

Staff:

Toye Moses, Executive Director, SECFC Deputy City Attorney John Roddy, Esq. Francis Starr, Sr. Management Assistant Carla Vaughn, Commission Secretary Renata Leschinger, Clerk Typist

Edwin M. Lee, Mayor



Vice-President
Armina Brown
Commissioner
Karen Chung
Commissioner
Theo Ellington
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman
Commissioner

Willie B. Kennedy

President Bobbrie Brown

18/12

NOTICE OF MEETING
GOVERNANCE Ad-Hoc COMMITTEE
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, February 8, 2012 - 12:00 pm
1800 Oakdale Avenue. Ste. B, Conference Room
San Francisco, California 94:124

02-05-12A/03-53 REVO

Requests for public comment may also be heard after Committee discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given "first come first serve" priority and speakers may be limited to three minutes.

AGENDA

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- 1) Call to Order
- 2) Roll Call
- 3) Announcement

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- 4) Proposed Action: Be it resolved that the minutes of the SECF Governance Ad-Hoc Committee Meeting of DAY, Month, 2011 and Day, Month Year be approved as submitted.
- 5) MISSION OF THE SOUTHEAST COMMUNITY FACILITY COMMISSION:

To advocate and encourage the promotion of special services for the improvement of the entrepreneurial business opportunities, health, safety and welfare of the residents in the Southeast sector of San Francisco.

- 6) Topics for Discussion
- Review and update of the January 12, 2012 SECFC Community Advisory Group's meeting with Supervisor Malia Cohen.
- b) Discussion of the preferred elements of a MOU that would reflect the Commission's concepts of an effective partnership with the PUC.
- c) Division of labor for moving forward
- d) Set date for next meeting.
- 7) Announcements (Discussion Only)
- 8) Public Comment

Members of the public may address the Committee on matters under the jurisdiction of the Committee that is not on today's agenda.

9) Adjournment

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Edwin M. Lee, Mayor



Executive Director

Disability Access

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Governance Committee Members

Commissioner Wille Kennedy, Chair
Commissioner Brigette R. Leblanc, Co-Chair
Community Members: Alma Robinson Esq., Kitty Morgan
Alternates. Al Norman (Commissioner), Dr. Harrison Parker and Greg Doxey

Staff:

Toye Moses, Executive Director, SECFC Francis Starr, Sr. Management Assistant Carla Vaughn, Commission Secretary Renata Leschinger, Clerk Typist

Edwin M. Lee, Mayor



NOTICE OF MEETING
GOVERNANCE Ad-Hoc COMMITTEE
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, September 5, 2012 - 4:00 pm
1800 Oakdale Avenue, Ste. B. Conference Room
San Francisco. California 94125

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AGENDA

- 1) Call to Order
- 2) Roll Call

Willie B. Kennedy

Armina Brown Commissioner Karen Chung Commissioner

Theo Ellington

Brigette R. LeBlanc

Commissioner

Commissioner

Commissioner

Al Norman

President

Bobbrie Brown

Vice-President

3) Announcement

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SAN FRANCISCO

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4) MISSION OF THE SOUTHEAST COMMUNITY FACILITY COMMISSION:

To advocate and encourage the promotion of special services for the improvement of the entrepreneurial business opportunities, health, safety and welfare of the residents in the Southeast sector of San Francisco.

5) Presenters (Discussion & Possible Action)
SECFC Governance Sub-committee members:
Alma Robinson Esa., Siri Datta S Khalsa, Dr. Harrison Parker Sr.

Topic: Review and adoption of final draft MOU regarding SECFC & SFPUC desired working agreement

- a) Review the SECFC Governance Subcommittee Group's final draft of a memorandum of understanding.
 b) Discussion of the MOU that would reflect the Commission's concepts of an effective partnership with
- the San Francisco PUC.
 c) Proposal for action to move forward with edits and recommendation to the full SECF Commission.
- d) Set date for next meeting.
- 6) Announcements (Discussion Only)
- 7) Public Comment

Members of the public may address the Committee on matters under the jurisdiction of the Committee that is not on today's agenda.

8) Adjournment

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Disability Access

Edwin M. Lee, Mayor



Executive Direct

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Governance Committee Members

Commissioner Willie Kennedy, Chair Commissioner Brigette R. Leblanc, Co-Chair Community Members Aima Robinson Esq., Kitty Morgan, Siri Datta S Khalsa Alternates Al Norman (Commissioner), Dr. Harrison Parker Sr.and Greg Doxey

Staff:

Taye Moses, Executive Director, SECFC Francis Starr, Sr. Management Assistant Carla Vaughn, Commission Secretary Marilyn Ramos, Secretary II Lalonnie Palega, Senior Cierk Typist - as needed

Edwin M. Lee, Mayor



NOTICE OF MEETING GOVERNANCE ADVISORY COMMITTEE SOUTHEAST COMMUNITY FACILITY COMMISSION Wednesday, March 5, 2014

2:00 pm - 4:00 pm

1800 Oakdale Avenue, Bungalow Conference Room San Francisco, California 94124 GOVERNMENT DOCUMENTS DEPT

FEB 28 2014

The primary goals of the committee are;

PUBLIC LIBRAR

- Priority 1 and related issues in connection with updating the Mitigation Agreement
- GOALS: develop action plan to outline next steps to carry out the agreement (MOU) regarding the following:
- Governance over the use of the facility.
- Establishing tenant rents at market rates and process for administering the tenant agreements.
- Receiving allocation of San Mateo & Presidio collection fees to SECF Commission

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AGENDA

- 1) Call to Order
- 2) Roll Call

Karen Chung

Bobbrie Brown Commissioner

Brigette R. LeBlanc Commissioner

Janine Greer

Eddy Zheng

Commissioner

Chairperson LaVaughn K. King Vice-Chairperson

3) Announcement

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- 4) Review of Memorandum Of Understanding (Discussion & Possible Action)
- a) Review the Final Draft of the Memorandum of Understanding between the Southeast Community Facility Commission and the SF Public Utilities Commission, submitted by the Governance Advisory Committee as approved by the full Commission on Thursday, September 13, 2012.
- b) Review of SFPUC's response from Harlan Kelly, GM to the SECF Commission, received Friday, January 17, 2014.
- c) Discussion of the SFPUC's MOU response and the SECF Commission's MOU.

Edwin M. Lee, Mayor



- d) Proposal for action to move forward with edits and recommendation to the full SECF Commission.
- e) Set date for next meeting.
- 5) Announcements (Discussion Only)
- 6) Public Comment

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7) Adjournment

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Governance Committee Members:

Commission Chairperson Karen Chung, Chair Commissioner Brigette R. Leblanc, Co-Chair Community Members: Alma Robinson Esq., Siri Datta S Khalsa, Greg Doxey Alternate: Vice Chairperson Commissioner LaVaughn King

Staff:

Toye Moses, SECFC Executive Director Francis Starr, SECFC Senior Management Assistant Carla Vaughn, SECFC Commission Secretary Marilyn Ramos, SECFC Event Coordinator Eleanore Fernandez, SECFC Committee Coordinator

Edwin M. Lee, Mayor



Brigette R. LeBlanc Commissioner Al Norman Commissioner Eddy Zheng Commissioner

Karen Chung

Bobbrie Brown Commissioner Janine Greer

Commissioner

Chairperson LaVaughn K. King Vice-Chairperson

NOTICE OF MEETING CANCELLATION
GOVERNANCE ADVISORY COMMITTEE
SOUTHEAST COMMUNITY FACILITY COMMISSION
Thursday, April 17, 2014
3:30 pm - 4:30 pm
1800 Oakdale Avenue, Bungalow Conference Room

NOTICE OF CANCELLATION GOVERNANCE ADVISORY COMMITTEE SOUTHEAST COMMUNITY FACILITY COMMISSION Thursday, April 17, 2014 3:30 pm - 4:30 pm

NOTICE IS HEREBY GIVEN that the scheduled meeting of the GOVERNANCE ADVISORY COMMITTEE of Thursday, April 17, 2014 has been cancelled.

The next meeting of the GOVERNANCE ADVISORY COMMITTEE is to be determined and will be rescheduled at a later date.

Eleanore Fernandez Committees Coordinator

NA-18-(49)7:59 KEVN

GOVERNMENT DOCUMENTS DEPT

APR 15 2014

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Chairperson
LaVaughn K. King
Vice-Chairperson
Bobbrie Brown
Commissioner
Janine Greer
Commissioner
Brigette R. LeBlanc
Commissioner
Al Norman

Karen Chung

Commissioner

Eddy Zheng

Commissioner

Edwin M. Lee, Mayor



NOTICE OF MEETING
GOVERNANCE Ad-Hoc COMMITTEE
SOUTHEAST COMMUNITY FACILITY COMMISSION
Friday, December 5, 2014
10:00 a.m. - 11:00 a.m.

DEC - 3 2014

1800 Oakdale Avenue, Alex Pitcher Jr., Community Room San Francisco, California 94124 SAN FRANCISCO PUBLIC LIERARY

AGENDA

GOVERNMENT DOCUMENTS DEPT

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3) Announcement

DEC 2 2014

SAN FRANCISCO

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- 4) Review of Memorandum Of Understanding (Discussion & Possible Action)
- a) Review the Draft of the Memorandum of Understanding between the Southeast Community Facility Commission and the SF Public Utilities Commission.
- Proposal for action to move forward with edits and recommendation to the full SECF Commission.
- 5) Announcements (Discussion Only)
- 6) Public Comment

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Executive Director

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Governance Committee Members:

Commission Chairperson Karen Chung

Commissioner Brigette R. Leblanc, Interim-Chair

Community Members: Alma Robinson Esq., Siri Datta S Khalsa, Dr. Espanola Jackson, Robert

Alternate: Vice Chairperson Commissioner LaVaughn King

Staff:

Toye Moses, SECFC Executive Director Francis Starr, SECFC Senior Management Assistant Carla Vaughn, SECFC Commission Secretary Marilyn Ramos, SECFC Event Coordinator Eleanore Fernandez, SECFC Committee Coordinator



